NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on April 25, 2017. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

[Signature]
ASSISTANT SECRETARY
Tuesday, April 25, 2017
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS
1. Governance, legislative, policy, and operational matters

C. APPROVAL OF MINUTES
1. Port Commission Public Meeting - March 21, 2017

D. PORT COMMISSION COMMITTEE UPDATES
1. Audit Meeting - April 18, 2017
2. Pension and Benefits Meeting - April 18, 2017

E. APPEARANCES
1. Ryan Falls, Senior Consultant and Actuary, Gabriel, Roeder and Smith
2. Public Comment

F. STAFF REPORTS
1. Summary of selected financial and operational matters - Roger Guenther, Executive Director

G. EXECUTIVE

General
1. Support the inclusion of a coastal barrier system for the Houston/Galveston bay area in the President’s national infrastructure plans.

2. Approve the actuarial audit of the August 1, 2016 Actuarial Valuation of the Port of Houston Authority Restated Retirement Plan.

H. COMMERCIAL

Leases
1. Approve a two-year lease agreement with Gulf Winds International, Inc. for approximately 8.58 acres on the south side of Port Road, adjacent to Old Highway 146 near the Bayport Container Terminal effective June 1, 2017 at an annual rental of $358,076 and with an annual 3% increase.
2. Approve the purchase of an approximately 1.27 acres tract of land owned by Ballard Exploration Company, Inc. located at 3300 Penn City Road, Houston, Texas in the amount of $213,000, with the buyer paying the title insurance policy and other customary closing costs.

**General**
3. Decline the request of the Houston Maritime Museum (HMM) to forgive reimbursement, following termination of HMM’s Turning Basin lease, of the Port Authority’s $45,550.53 lease-related expenses.

**I. FINANCE**

*Authority to Obtain Bids, Proposals, or Qualifications*
1. Authorize advertisement and receipt of responses for three formal procurements.
   
   (a) Request for competitive sealed bids for Wharf 27 collision repair at Turning Basin Terminal for Damage Claim 1097
   
   (b) Request for qualifications for professional services for structural assessment and design of Wharves 1, 2, 3, and Bulkhead at Jacinto Port Terminal
   
   (c) Request for proposals for promotional items and web-store ordering services

**General**

3. Adopt resolutions authorizing the Port Authority’s participation in the Local Government Investment Cooperative and the Texas Local Government Investment Pools (TexPool and TexPool Prime), and designate authorized representatives to act on behalf of the Port Authority in all matters in connection with those local government investment pools.

**J. HEALTH, SAFETY, SECURITY & EMERGENCY MANAGEMENT**

*Awards, Amendments & Change Orders*
1. Award a purchase order to Motorola Solutions for purchase of two Communications on Wheels units and the rental of one Communications on Wheels unit, through the Houston-Galveston Area Council Cooperative Purchasing Program, in an amount not to exceed $965,000.

**General**
2. Authorize an agreement with the U.S. Coast Guard to host a six to eight week Marine Industry Training Program member.

**K. INFRASTRUCTURE**

*Reject and Other Actions*
1. Reject all bids and authorize the re-advertisement of a request for bids for Wharf 42/43 collision repair at Turning Basin Terminal for Damage Claim 997.

*Awards, Amendments & Change Orders*
2. Approve staff’s ranking of vendors and award a professional services contract in an amount not to exceed $175,000 for the container freight station, utilities, and drainage at Bayport Container Terminal to the top-ranked proposer: staff ranking – first, Cobb, Fendley & Associates, Inc.; second, HR Green, Inc.; and third, KIT Professionals, Inc.
3. Approve staff’s ranking of vendors and award a construction contract in an amount not to exceed $1,076,937 for dewatering of the House Tract Placement Area to the top-ranked proposer: staff ranking – first, J. Simmons Group, Inc.; and second, Affolter Contracting Company, Inc.

4. Award a three-year environmental services contract to Global Waste Services, LLC for scrap tire removal and disposal services for all Port Authority facilities in an amount not to exceed $250,000.

5. Approve a change order to McCarthy Building Companies, Inc. to perform additional work associated with the construction of Wharf 2 at Bayport Container Terminal in an amount not to exceed $52,598.

6. Amend the existing professional services contract with PDG Architects for space allocation planning services for the Port Authority Executive Office Building in an amount not to exceed $400,000.

General

7. Enter into a multi-party Interlocal Agreement with Harris County, Galena Park, and Jacinto City for contributions not to exceed the lesser of one third of the cost or $100,000 for the design and construction of a sidewalk and pedestrian bridges along the east side of Mercury Drive.

8. Approve the assignment of the Port Authority Environmental Consulting Agreement with E2 ManageTech, Inc. to EnSafe, Inc.

Permits/Licenses/Pipeline Easements

9. Amend and renew a pipeline license to CenterPoint Energy Resources Corp., dba CenterPoint Energy Texas Gas Operations, to add one 2-inch natural gas pipeline within an existing 4-inch pipeline under and across Northside Mainline railroad right-of-way in Houston.

10. Approve the renewal of expiring Port Authority licenses for new ten-year terms: Targa Downstream LLC, Pasadena Cogeneration, L.P., Equistar Chemicals, LP, Kinder Morgan Texas Pipeline Company LLC, HSC Pipeline Partnership, LLC, Shell Oil Company, Shell Pipeline Company LP, and Enterprise Texas Pipeline LLC.


14. Issue a pipeline license to Houston Fuel Oil Terminal Company for seven pipelines and two fiber optic lines under and across Jacintoport Channel in Houston.

15. Amend a pipeline license to Blanchard Pipe Line Company LLC to add two coupon test stations outside of the eastern and western dikes of Spilman Island in La Porte.
16. Issue a transmission/distribution line license to AT&T for one fiber optic line under and across Turning Basin Area-West in Houston.

17. Issue a transmission/distribution line license to PS Lightwave, Inc. for one fiber optic line within a 4-inch conduit under and across Northside Turning Basin and Carnegie Track railroad right-of-way in Houston.

18. Issue a marine construction permit to the Harris County Toll Road Authority to construct two bridges and demolish the existing Sam Houston Tollway (Beltway 8) bridge across the Houston Ship Channel.

L. OPERATIONS
Awards, Amendments & Change Orders
1. Approve staff’s ranking of vendors and award an annual professional services contract in an amount not to exceed $150,000 to perform safety inspections and certification services for cranes and terminal equipment at Barbours Cut Terminal, Bayport Container Terminal and Turning Basin Terminal to the top-ranked proposer: staff ranking – first, Kempco Inspection Services, Inc.; and second, International Cargo Gear Bureau Inc.

2. Issue two purchase orders to Caldwell Country Chevrolet for the purchase of thirty-eight vehicles needed by Barbours Cut and Bayport Container Terminals, Central Maintenance, Security and Port Police departments, using the Houston-Galveston Area Council and the BuyBoard cooperative purchasing programs in a total amount not to exceed $1,240,000.

General
3. Amend the Freight Handling Assignment Agreement with Coastal Cargo of Texas, Inc., to extend the term of the agreement through September 30, 2026 to coincide with the term of Coastal Cargo’s lease agreement for the Care Terminal Facility and modify the tonnage guarantee.

4. Amend the Interim Lease Agreement with Houston Terminal, LLC at Bayport Container Terminal to extend the term for an additional one year through April 30, 2018, increase the monthly base rent by 3%, and add a clause requiring the empty yard operations to mirror terminal operating hours.

M. PEOPLE
Reject and Other Actions
1. Reject all proposals and re-advertise a request for proposals for vending services for the Executive Office Building and Port Coordination Center at the Turning Basin Terminal.

N. TECHNOLOGY
1. No items.

O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION
1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding claims of Orion Marine Construction, Inc., claims of Trans-Global Solutions, Inc., claims of Blanchard Contractors, Inc., claims of the Port Authority against the M/V ANNA SMILE, claims of the Port Authority against Carl Norman, Jr., and a proposed amendment to the agreement for legal services with Amy Loeserman Klein.
2. Real Estate (Section 551.072, Texas Open Meetings Act), including deliberation regarding disposition of submerged lands in Burnet Bay

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

P. RECONVENE OPEN MEETING
1. Announce any items from Executive Session requiring Port Commission action

Q. INFRASTRUCTURE
Permits/Licenses/Pipeline Easements
1. Issue a marine construction permit to HMS 850 Holdings, LLC to position spud barges and to dredge to a depth of 12 feet Mean Low Tide within a proposed barge fleeting area located between the Houston Ship Channel and Burnet Bay in Baytown.

R. ADJOURN MEETING
1. Next Meeting Requested - May 23, 2017

2. Adjourn Port Commission Meeting