NOTICE OF MEETING
OF THE
PORT COMMISSION
OF THE
PORT OF HOUSTON AUTHORITY

In accordance with the official practice of the Port Commission of the Port of Houston Authority, there is attached hereto a copy of the Agenda of the regular meeting to be held on January 31, 2017. The Port Commission will meet at 9:00 a.m., or thereafter, at the Port of Houston Authority Executive Office Building, Fourth Floor Boardroom, 111 East Loop North, Houston, Texas 77029, with the Executive Session convening following the adjournment of the Public Session and the Public Session reconvening following the adjournment of the Executive Session, to consider any items from the Executive Session that may require action and conduct any further business.

PORT OF HOUSTON AUTHORITY
of
HARRIS COUNTY, TEXAS

[Signature]
ASSISTANT SECRETARY
Tuesday, January 31, 2017
PORT COMMISSION OF THE PORT OF HOUSTON AUTHORITY

9:00 a.m.
111 East Loop North
Houston, TX 77029
Fourth Floor Boardroom

A. CALL TO ORDER

B. CHAIRMAN'S REMARKS
   1. Governance, legislative, policy, and operational matters

C. APPROVAL OF MINUTES
   1. Special Port Commission Public Meeting - October 11, 2016
   2. Port Commission Public Meeting - December 13, 2016

D. PORT COMMISSION COMMITTEE UPDATES

E. APPEARANCES
   1. Angela Dunlap, Partner, Grant Thornton LLP
   2. Public Comment

F. STAFF REPORTS
   1. Summary of selected financial and operational matters - Roger Guenther, Executive Director

G. EXECUTIVE
   General
   1. Approve and adopt the proposed 2017 Internal Audit Plan.

H. COMMERCIAL
   General
   1. Enter into a Memorandum of Friendship and Trade Cooperation between the National Port Administration of Cuba and the Port Authority.
Leases

2. Approve (i) the purchase of an approximately 0.62-acre tract in the southeast portion of North L Street from Enterprise Intrasate, LLC and Houston Pipe Line Company, LP, for $140,000; and (ii) amend the existing 2.11-acre lease with Frontier Logistics, LP to add such tract and increase the annual base rent by $14,000.

3. Approve the purchase of the 33.3% undivided ownership interest of the Estates of Charles L. Whynot and Fred Westergren in an approximately 8.88-acre tract of land out of the Ritson Morris Survey, Abstract 52, Harris County, Texas, in an amount not to exceed $129,870 plus customary closing costs.

4. Approve the purchase of the 58.3% undivided ownership interest of the James Grady Spears Trust in an approximately 8.88-acre tract of land out of the Ritson Morris Survey, Abstract 52, Harris County, Texas in an amount not to exceed $227,526 plus customary closing costs.

5. Approve (a) a lease agreement with Sesco Cement Corporation, effective no earlier than February 1, 2017, for the lease of approximately 14.52 acres of property out of the Southside Turning Basin for a 31 year, 6-month term at an annual base rent of $281,223 after commencement of operations on the property, subject to annual adjustment equal to the increase of the Consumer Price Index, not to exceed 4%, and (b) a freight handling assignment agreement with the lessee effective no earlier than the lease operations commencement date.

6. Approve a lease agreement with Contanda Terminals LLC, effective no earlier than February 1, 2017 for the lease of approximately 1.89 acres and 640 linear foot of rail out of the Southside Turning Basin for a five-year term at an annual base rent of $3,862, with an annual increase of the greater of 3% or the increase in the Consumer Price Index.

7. Approve a lease agreement with Valero Refining-Texas, L.P., effective no earlier than March 1, 2017 for approximately 15.01 acres out of Block 2 at Rosa Allen for a two-year one-month term, at an annual base rent of $319,713, subject to annual adjustment equal to the greater of 3% or the increase in the Consumer Price Index.

8. Accept a fee simple interest in approximately 0.294 acres of an undeveloped portion of the Frio Street right-of-way between Elm Street and Cypress Street.

I. FINANCE

Authority to Obtain Bids, Proposals, or Qualifications

1. Authorize advertisement and receipt of responses for twelve formal procurements.

   (a) Request for competitive sealed proposals for Bayport Container Yard 6 North, South, and West Empty Container Yard Security

   (b) Request for competitive sealed proposals for rehabilitation and repair of Wharf 1 at Turning Basin Terminal

   (c) Request for competitive sealed proposals to repair Wharves 42 and 43 at Turning Basin Terminal
(d) Request for competitive sealed proposals to construct rail spur at Bayport Container Terminal

(e) Request for competitive sealed proposals for relocation of telecommunications equipment at Barbours Cut Terminal

(f) Request for competitive sealed bids for repair services to festoon rollers for wharf cranes at Barbours Cut Terminal and Bayport Container Terminal

(g) Request for proposal for cyber security framework development, a Virtual Information Security Officer, Virtual Operation Center managed services, and a Security Incident Event Management System

(h) Request for proposal for continued improvement solutions regarding the Port Authority’s JDEdwards Enterprise Resource Planning software program

(i) Request for proposal for Port Authority employee, retiree, and dependent medical and other supplemental benefits

(j) Request for qualifications to perform construction material testing services during the construction of rail spur at Bayport Terminal

(k) Request for qualifications to perform professional consulting services for facility inspection and conditional assessment program for asset evaluation support, inspection, and structure engineering and construction projects 2017-2019

(l) Request for qualifications to perform professional engineering services to design structural repairs for general cargo terminal wharves

Awards, Amendments & Change Orders
2. Approve the purchase of insurance from various carriers effective March 1, 2017, for the Port Authority’s primary and excess property and casualty insurance coverage needs, in a total amount not to exceed $2,575,000.

General
3. Approve the audited financial statements for the Port of Houston Authority Restated Retirement Plan for the fiscal year ended July 31, 2016.

J. HEALTH, SAFETY, SECURITY & EMERGENCY MANAGEMENT
Awards, Amendments & Change Orders
1. Authorize the Port Authority to enter into the Amended Harris County Firefighter Association Mutual Aid Agreement.

2. Authorize an Agreement between the Port Authority and the Houston Ship Channel Security District by which the District will provide funds in an amount not to exceed $53,000 for the purchase of a video downlink antenna and related equipment for the Port Authority’s new Mobile Command Center, and authorize the purchase of the video downlink antenna and related equipment using the funds from Global Communications Group utilizing the Texas Department of Information Resources Cooperative Purchase Agreement.
K. INFRASTRUCTURE

Reject and Other Actions
1. Reject all proposals to perform professional consulting services for construction management support, and building, concrete paving, earthwork, demolition, wharf structure, terminal planning, and electrical engineering consultants for project 2017-2018.

Awards, Amendments & Change Orders
2. Reject all bids and award a construction contract to Horizon International Group, LLC for the replacement of windows, entrance doors, framework, and carpet at the credit union leased premises located at the Executive Office at Turning Basin Terminal, using the Local Government Purchasing Cooperative’s Choice Partners Program, in an amount not to exceed $154,804.

3. Approve staff’s ranking of vendors and award an environmental services contract for industrial and hazardous waste disposal in an amount not to exceed $200,000 to the top-ranked proposer: staff ranking - first, Tradebe Treatment and Recycling, LLC.; second, Clean Harbors Environmental Services, Inc., third, Slick Response Services, Ltd.

4. Approve staff’s ranking of vendors and award a professional services contract in an amount not to exceed $936,554 for the management of placement areas at Bayport Container Terminal to the top-ranked proposer: staff ranking - first, HDR Engineering, Inc.; and second, Paradigm Consultants, Inc.

5. Approve staff’s ranking of vendors and award a professional services contract in an amount not to exceed $161,000 to perform construction material testing during the construction of structural concrete and fender repairs at Wharf No. 23 at Turning Basin Terminal to the top-ranked proposer: staff ranking - first, Aviles Engineering Corporation; and second, Raba Kistner.

6. Award a construction contract to AAA Asphalt Paving, Inc. for the bi-annual concrete replacement at Turning Basin Terminal for 2017-2018 in an amount not to exceed $750,000.

7. Award a construction contract to Forde Construction Company, Inc. for the bi-annual pavement replacement at Barbours Cut Terminal and Bayport Container Terminal 2017-2018 in an amount not to exceed $1,284,107.

8. Award a construction contract to Facilities Sources for the replacement of the C-1 roof and chiller at Barbours Cut Terminal, using the Local Government Purchasing Cooperative’s Choice Partners, in an amount not to exceed $193,600.

9. Amend the existing professional services agreement with Omega Engineers, Inc. for construction management support portwide to include services from December 31, 2016 to March 31, 2017 in an additional amount not to exceed $50,000.

10. Amend the professional services contract with TC&B/GBA, a Joint Venture of Turner Collie & Braden, Inc. (dba AECOM Technical Services, Inc.) and Gahagan & Bryant Associates, Inc. for professional services for the Houston Ship Channel Expansion study and associated channel project design and construction phase services in an amount not to exceed $5,300,000, and extend the contract term by 24 months to May 31, 2020.
11. Enter into an Interlocal Agreement with Harris County to provide wage rate compliance services for a one-year term in an amount not to exceed $71,587.

**General**

12. Enter into a Funding Agreement with the Texas Department of Transportation and Port Terminal Railway Association, for constructing and completing the Broadway Second Main Tract Project, and if required, an interlocal agreement with the City of Houston for maintenance of roads and other infrastructure in the project area.

**Permits/Licenses/Pipeline Easements**


14. Issue a pipeline license to KM Liquids Terminals LLC for one 12-inch wastewater pipeline under and across Houston Ship Channel in Houston.

15. Issue a pipeline license to ITC Pipeline Company LLC for one 10-inch and one 16-inch petroleum products pipelines under and across Southside Mainline railroad right-of-way in Pasadena.

16. Issue a transmission/distribution line license to AT&T for one fiber optic line within a 4-inch conduit under and across Turning Basin Area-West and Northside Turning Basin in Houston.

17. Issue a transmission/distribution line license to AT&T for one fiber optic line under, over, and across Northside Turning Basin to Wharf 18 in Houston.

18. Issue a transmission/distribution line license to AT&T for one fiber optic line under, over, and across Northside Turning Basin to Wharf 31 in Houston.

19. Issue a transmission/distribution line license to AT&T for one fiber optic line within a 2-inch conduit under and across Northside Mainline railroad right-of-way in Houston.

20. Issue a marine construction permit to Contanda Jacintoport Terminal LLC to expand an existing facility adjacent to Jacintoport Channel in Houston.

21. Amend a marine construction permit to KM Liquids Terminals LLC to add one mooring dolphin adjacent to the Houston Ship Channel in Houston.

**L. OPERATIONS**

**Awards, Amendments & Change Orders**

1. Award a two-year contract to Crane Tech Solutions, the sole provider, for purchase of quarterly inspection services for Stinis spreaders and over-height attachment at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed $125,000.
2. Award a two-year contract to Kalmar USA Inc., Bromma Americas, the sole provider, for purchase of twistlocks and spreader related parts for wharf and RTG cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed $2,000,000.

3. Award a two-year contract to Alimak HEK, Inc., the sole provider, for purchase of elevator components for wharf cranes at Barbours Cut Terminal and Bayport Container Terminal in an amount not to exceed $300,000.

M. PEOPLE
1. No Items.

N. TECHNOLOGY
Awards, Amendments & Change Orders
1. Award a three-year contract to Netsync Network Solutions for Cisco SmartNet Service and Support for Cisco hardware, software, and licensing, using the State of Texas Department of Informational Resources Cooperative Purchasing Program, in an amount not to exceed $192,000 per year.

O. RECESS OPEN MEETING AND CONVENE EXECUTIVE SESSION
1. Consultation with Attorneys (Section 551.071, Texas Open Meetings Act), including consultations regarding (i) claim against M/V OCEAN FALCON (ii) Zachry Construction Corporation v. Port of Houston Authority of Harris County, Texas

2. Real Estate (Section 551.072, Texas Open Meetings Act), including deliberation regarding Wah Chang and Bayport Terminal properties

3. Economic Development Negotiations or Incentives (Section 551.087, Texas Open Meetings Act)

4. Employment and Evaluation of Public Employees (Section 551.074, Texas Open Meetings Act), including deliberations regarding public employees

5. Security-Related Matters (Sections 418.175-418.183 of the Texas Government Code, and Section 551.076, Texas Open Meetings Act)

6. Adjourn Executive Session

P. RECONVENE OPEN MEETING
1. Announce any items from Executive Session requiring Port Commission action

Q. ADJOURN MEETING
1. Next Meeting Requested - March 21, 2017

2. Adjourn Port Commission Meeting